

Town Centre Capital Program 2020-21– Information Pack

Introduction

Welcome to the South Lanarkshire Town Centre Capital Program grants information pack. This covers the Town Centre Fund 2020/21 that is being managed by South Lanarkshire Council. Eligible areas are as shown in the South Lanarkshire Local Plan and are the town centre areas in the maps that can be accessed via the links enclosed;

The funds are designed to assist a lead organisation to apply for town centre capital only projects. Applications can consist of multiple partners and multiple sub projects within the same town centre on a single application, however one partner requires to be identified as the lead organisation with 1 contact and a single bank account for payment. The application should demonstrate how each individual sub project is delivered and their relevance to the town centre.

Only one application will be accepted per town. If more than one application is received both will be returned with an instruction to agree priorities and combine all sub projects agreed on one application.

Ongoing revenue projects or elements of projects cannot be funded.

The Starting point for any application is to check if you are in an eligible area, fill in an **Enquiry** form and return to us through the online system. We will respond within 7 days and confirm your eligibility and what is currently available. This is now open on Grantvisor.

The funds cover the following town centres of South Lanarkshire;

East Kilbride; Hamilton; Rutherglen; Cambuslang; Blantyre; Larkhall; Lanark; Carluke; Strathaven; Bothwell; Uddingston; Stonehouse; Kirkmuirhill and Blackwood; Lesmahagow; Law; Biggar; Forth; Douglas; Ashgill; Carnwath; Coalburn; Kirkfieldbank

Funding for 100% of the project is acceptable however groups are encouraged to source additional funding. The use of other funding sources as part of the plan will receive additional scoring points for the project.

By submitting your information and/or application to the town centre application process you agree to South Lanarkshire Council and partners to retain your personal data on their database in order to process your application. We will use the information you give to help us assess your application and administer any grant we award you. We may also publish this information on our website or use it to analyse for our own and/or funding partner's research. We may give copies of this information and we also may consult with others when assessing applications, when monitoring grants and evaluating our programs.

We may also share information with other organisations providing match funding.

The South Lanarkshire Town Centre Fund is a local capital fund and is time limited. Please see the timescales enclosed for reference. The total value of the fund is in the range of £ 500k

Eligible communities are shown on maps provided at the following links

https://www.southlanarkshire.gov.uk/info/200145/planning_and_building_standards/39/development_plans/6

Only 1 project from each of the above named towns can apply for funding for capital projects. There is no limit on the value of projects that can apply but the fund allocation will be proportionate to the monies available and each project will be scored and ranked with the most suitable projects receiving funding. The intervention rate can be up to 100% depending on the value of the project. Where match funding is identified, proof that this funding is in place will be required prior to any payment.

The minimum value per application is £50k, this can be made up from a series of projects. Priority will be given to projects under £100k

The projects should be highlighted in an agreed Town Strategy that has been subject to community consultation.

All applications must be on line only and is available via the following link;

<https://www.slccommunitybenefitfunds.co.uk/Account/LogIn>

In the event that a community cannot identify a suitable location within the Local Development Plan designated town centre boundary, sequential planning measures will be applied to town centre impact by peripheral projects. The Town Centre First Principle below will also be used to measure peripheral projects.

Ongoing Revenue costs

Grants will only be provided to organisations that can demonstrate they have a viable plan to fund any ongoing revenue and maintenance costs associated with any capital works and that this has been approved by the applicant organisations governing body or management committee. Revenue cannot be applied for in this fund

Eligibility

Scotland's Town Partnership (STP) define a town as a settlement with a population of over 1,000 residents. The Scottish Government used this definition when allocating the funds to local authorities. Towns selected below are based on the National Records of Scotland (NRS) data used by the Scottish Government when allocating funds to Local Authorities. This identifies the 22 settlements below that fall within this description.

East Kilbride; Hamilton; Rutherglen; Cambuslang; Blantyre; Larkhall; Lanark; Carluke; Strathaven; Bothwell; Uddingston; Stonehouse; Kirkmuirhill and Blackwood; Lesmahagow; Law; Biggar; Forth; Douglas; Ashgill; Carnwath; Coalburn; Kirkfieldbank

While applications can consist of multiple partners and multiple projects within the same town centre, the application and project plan should demonstrate how each individual sub-project is delivered and will in its own right benefit the town centre it serves.

All sub project elements within applications will be reviewed and may be funded even when the total project is not. It is important that each sub project can stand alone within the application.

Required Project Measures/Outcomes

The aim of the Town Centre Fund is to stimulate and support place-based economic investments which encourage town centre's to diversify and flourish, creating footfall through local improvements and partnerships. Specifically, this fund will contribute to transformative investments which drive local economic activities and re-purpose town centre's to become more diverse, successful and sustainable.

Key assessment criteria is that the application must achieve at least 1 of the outcomes below. The more outcomes it achieves the higher the score and the % of funds that can be made available to support the project.

Grants can be awarded to support a wide range of capital investments which deliver against the themes of the Scottish Government's Town Centre Action Plan. This could include repurposing buildings and improving access and infrastructure. The Town Centre Action Plan Themes are:

- **Town centre living** – creating more opportunities for town centre living; bringing people into the town centre who will use its shops and services.
- **Vibrant local economies** – creating a supportive business environment including the involvement of Business Improvement Districts and other local partnerships
- **Enterprising communities** – social enterprise, services, arts and events and, community empowerment and community-based activities which increase the health, wealth and wellbeing of town centre 's
- **Accessible public services** – creating and accessing public facilities and services, supported by economic, service and transport hubs
- **Digital towns** – exploiting digital technology and promoting Wi-fi infrastructure to enable access to information, data analytics, marketing opportunities, branding, and communication with the wider world.
- **Proactive planning** – land reform and supporting the creation of sustainable, low-carbon and connected places which promote natural and cultural assets, designed in partnership with local communities and key stakeholders

Where possible all applications must;

- Build on achievements already made.
- Compliment and add value to existing work or work underway.
- Be directly linked to an existing Town Centre Plan and support its ambitions.
- Help support town centre living, involvement of Business Improvement Districts, regenerating buildings and suites and delivering community facilities

Each project within the application must give consideration to the following

- Be able to spend all funds requested.
- Of sufficient scale to have impact
- Be based on community engagement
- Deliver transformational change for the town
- Align with existing plans and strategies Demonstrate it is in line with guidance and policy required
- Does not include any additional revenue implications for the council
- Deliverable within the timescales shown

Project Outputs/impacts

The scoring for the Town Centre Fund phase 2 is based on achieving a number of the following outputs/impacts linked to the outcomes above, this has to be directly linked to the project and scoring will reflect the number of outcomes achieved.

When completing the application please add all outputs/ impacts your project will achieve including the planned number. This list is not exhaustive and if you have other outputs that you feel are beneficial to your community please list them. The more outputs the project supports the higher the project will score.

Measurable Outputs / Impacts list

- No. of community and recreational facilities supported
- Area of business space created SQM
- Areas of housing space created SQM
- No. of new services and facilities established, and key existing services maintained
- No. of individuals starting or returning to work as a result of services/facilities provided
- No. of new visitor attractions
- No. of people assisted into volunteering or work
- No. of buildings improve/renovated
- No. of under-employed assisted
- No. of people with accessibility difficulties (geographically disadvantaged) assisted
- No. of new/innovative methods of adding value to local products
- No. of new town centre business markets access supported
- No. of diversified enterprises/new businesses developed in town centre
- Increase in town centre companies turnover as a result of works undertaken
- No. of town centre jobs created or safeguarded
- No. of new or additional visitors attracted to town centre
- No. of town centre supporting groups formed
- No. of individuals retained in, or attracted to move into the town centre
- No. of individuals trained, gaining new skills or re-skilled
- No. of individuals accessing services and facilities
- No. of sites of natural heritage interest with interpretation introduced, access improved, etc
- Increased visitor numbers
- No. of economically active parents benefiting from childcare initiatives
- No. of projects mainstreamed as a result of activity
-

Supporting information on the Town Centre Action Plan can be obtained from the link below.

<https://www.gov.scot/publications/town-centre-action-plan-scottish-government-response/>

Who can apply for the funds?

Formally Constituted Community groups, associations or organisations with a proven bank account, and established links to the town centre being applied for.

There can be only 1 application per town. More than 1 organisation may be involved in the application and different organisations may be responsible for the sub projects within the application and it is encouraged that differing groups with projects come together to apply. Within the application 1 Lead partner must be identified with a single contact for all elements of the project put forward. All correspondence and payments will be addressed to the main contact.

Multiple applications from a single town will result in all being returned with an instruction to re submit an agreed single application. This is non-negotiable and multiple applications may result in no funding being allocated to a town if the re application exceeds the timescales shown.

To apply organisations must have

- A written constitution or set of rules.
- An equal opportunities policy or statement.
- At least three unrelated people on their governing body or management committee.
- A bank account that requires two signatories.

All applications will require

- A project plan as an attachment including;
 - **Project and sub project description**
 - **An assurance that all land/property is already secured/ or can be secured within the timeframe.**
 - **Indicative programme of works.**
 - **If the application has multiple partners and multiple projects within the same town centre , the application should demonstrate how each individual partner is involved**
 - **If sub projects are included a plan for delivery of each sub project is required**
 - **Match funding in place where appropriate**
 - **Project design where appropriate**
 - **An explanation of your organisation will procure any works**
 - **An outline of how any ongoing maintenance will be funded and to ensure sustainability of the project**
 - **Explanation of partners roles and responsibilities**
 - **Links to the National Town centre Action Plan**
 - **Links to local Community Action Plans and, if available, community consultation.**
 - **Background evidence of need**
 - **Evidence of how the project will help deliver transformational change to the town centre**
 - **Evidence of the organisations ability experience and suitability to manage and deliver the project**
 - **Evidence that all statutory planning permissions have been considered and are being processed (Planning permission, building warrant, listed building consent etc.)**
 - **Three quotations/ estimates for all sub projects and or works**

This document should be completed highlighting where the relevant information required above is located. The completed document added to the additional documents section within the application. If this is not included the application will be rejected. WITHOUT THIS DOCUMENT THE APPLICATION WILL BE REJECTED.

Match Funding

- Funding for 100% is acceptable. Bidders are encouraged to add match where possible.

Application process

The web address for the enquiry form is at the following address:

<https://www.slccommunitybenefitfunds.co.uk/Account/LogIn>

The online application process is outlined below.

Stage 1

- You are required to register your organisation and web address on the application website to access the enquiry page. Please give as much information in a compact way to allow us to accurately assess your eligibility. Complete this and submit using the blue box bottom right. A confirmation e-mail will be sent to your address to confirm receipt. You will get a reply stating the enquiry has been received and details of the officer delegated to manage your enquiry

Stage 2

- The officer delegated to manage your enquiry will process the details and as result of the decision, you will receive a response either confirming acceptance and opening the main application to you, requesting more information or rejecting your enquiry giving the reason.

If the enquiry is successful you will proceed to stage 3

Stage 3

- If the enquiry is successful you will receive an e-mail confirming this and the application form will become available on the on line system. You are required to complete all sections in the application form. The graphic to the right will show which sections still require information and it will not allow you to submit them until all sections are complete.
- If you need additional information, all queries should be E-mailed through the system to allow an audit trail to be collated
- Once all sections and downloads are inserted the application will show as all complete (the page border will turn green). You should then submit by pressing the blue button. This will lock your application therefore please make sure all details are correct prior to this. The application will then be reviewed and allocated to a project officer. A confirmation e-mail will be sent informing you of this. Any additional information or alteration to the application will be on instruction from the appointed officer who will unlock the application to allow this to happen. The officer for the application is not necessarily the same person who assessed the enquiry. The officer will confirm once the application is complete and passed for assessment.
- If at any time a second enquiry is received from the same town the application in process will be halted and returned and not moved forward until agreement between the parties as to which project should proceed has been received.
- The evaluation will be completed by a minimum of two assessment officers who will comment on the application back to the appointed officer. At this stage the appointed officer may come back and ask for additional information and/ or return your application back to you for additional info to be included.
- The final application will then be assessed and scored by the assessment officers resulting in a scoring % being given to each of the sub projects. The amount of funding provided depends on how well each sub project scored against the criteria and the amount will be part of the letter of offer.
- To accept the offer you must return the signed acceptance to the Town centre team.
- There is no right of appeal and all decisions are final. Feedback can be provided on the project scoring for information.

General conditions of grant

The general conditions of grant cover all funds included in the list above and proof of compliance will be required before any funds will be provided.

- All awards are conditional on the applicant securing the relevant statutory consents and permissions.
- All match funding must be confirmed in writing in a manner acceptable to audit standards prior to any work commencing
- The elements of the work within a project that the fund will pay for cannot start prior to town centre funding being awarded.
- Awards are not available retrospectively for work started or completed.
- The costs can be for part of a project
- Applicants must not restrict access to the project from an equal opportunities perspective or promote specific political or religious purposes.

Application timeline

| | |
|--|---|
| Enquiry Form open | - 16th September 2020 |
| Applications open | - 21st September 2020 |
| Application deadline | - 19th October 2020 |
| Awards made | - 30th November 2020 |
| Project start | - 1st December 2020 |
| Grant fully spent and evidenced | - 31st March 2022 |

There is a limit to funding available and not all applications will be successful. If your application is unsuccessful we'll tell you why.

Data protection

We will use the information you give us during assessment and during the life of your grant (if awarded) to administer and analyse grants and for our own research purposes. We may give copies of all or some of this information to individuals and organisations we consult with when assessing applications, administering the programme, monitoring grants and evaluating funding processes and impacts. These organisations may include accountants, external evaluators and other organisations or groups involved in delivering the programme.

We may share information with organisations and individuals with a legitimate interest in funding applications and grants or specific funding programmes. We have a duty to protect public funds and for that reason we may also share information with other funding distributors, government departments, organisations providing matched funding or for the prevention and detection of crime.

We might use personal information provided by you in order to conduct appropriate identity checks. Personal information that you provide may be disclosed to a credit reference or fraud prevention agency, which may keep a record of that information.

If you provide false or inaccurate information in your application or at any point in the life of any funding we award you and fraud is identified, we will provide details to fraud prevention agencies to prevent fraud and money laundering. If you are a company this will include the names of the

Company Directors at the time of the fraud. You must undertake to inform all Directors, Trustees and Committee members of this notice.

You can obtain further details explaining how the information held by fraud prevention agencies may be used

Equal Opportunities

Within each application the applicant needs to provide robust information and policy details from your constitution on your organisations attitude relating to equal opportunities. This needs to be reflected through the project outputs and outcomes

Freedom of Information Act

The Freedom of Information Act 2000 gives members of the public the right to request any information that we hold. This includes information received from third parties, such as, although not limited to grant applicants, grant holders, contractors and people making a complaint.

If information is requested under the Freedom of Information Act we will release it, subject to exemptions; although we may choose to consult with you first. If you think that information you are providing may be exempt from release if requested, you should let us know when you apply.

Claiming Funds

To claim funds proof of purchases must be provided, this will be in the form of original signed invoice with a cross referenced bank statement showing payment to the organisation providing the service.

No advance payment will be made to any applicant, for larger projects monthly tranche submissions will be accepted.

Payment

Timescale for payment will be 30 days on receipt of satisfactory information. If the project requires part payments to a contractor the payment can be trached, only by prior agreement and this will be included in the letter of offer

This needs to be discussed with your funding officer and will require written agreement. All conditions of the grant must be in place before this can be considered.

Grant monitoring

If the offer is accepted and the project start agreed a monitoring and compliance schedule will be agreed. This may include but not be limited to;

- A site visit prior to start by a funding officer
- A site visit at mid point inspection by a funding officer
- An end of project inspection by a funding officer
- Before and after photographic records of works. Taken by either the organisation or funding officer
- Completion certificate by a professional body

- Before the final payment a compliance visit will be carried out to ensure the outputs have been completed to the standard required and the project has fulfilled its initial intended purpose.
- 6 -12 months after the completion of the project a monitoring visit will take place to ensure the project is operating as specified.

Capital Sum Repayments

The funds are being supplied for charitable purposes, if subsequent profit is made by selling on assets purchased by the fund. The Town Centre Fund reserve the right to reclaim the funded element or equivalent.

Town Centre Capital Program 2020-21

Application Scoring Guidance

Question1

To what extent does the project comply with the priorities and measures?

The priorities are attached to the application form guidance and require the applicant to assess their project themselves and highlight the areas that they believe they comply with. This should be interrogated and checked for consistency with the application. Any queries should be raised and clarified with notes as to where the links are and what they are. All discussion with the applicant should be noted.

Scoring criteria

- The project must link well to all priorities or measures claimed and this needs to be shown through the project text.
- The priority or measure must be part of the project outcomes

Scoring

Compliance with Priorities and Measures;

| | |
|---|--|
| 0 | Does not comply with any |
| 1 | Partially fits one of the priorities measures |
| 2 | Fully fits with one of the priorities / measures |
| 3 | Fully fits with one priority/ measure and some fit with more than one of the priorities / measures |
| 4 | Fully fits with more than one priorities/measures |
| 5 | Fully fits with all priorities |

Question 2

To what extent does the Project demonstrate clear linkages and coherence with other related Town centre /strategies – community plans, development plans, area regeneration?

There are a number of local plans, strategies and plans available from the Scottish Government, SLC and national organisations such as sports federations, Historic Scotland and Scottish Natural Heritage who all have websites with this information. The application needs to reflect at least passing knowledge and some relevant cross referencing to show these have been considered when writing the application.

Scoring Criteria

- To fit with demonstrate able links the application should mention the relevant piece of information and its source
- To show formal links the application must demonstrate through text the area of the relevant policy and the specific match to the application.
- To fully support a policy the detail of the policy/ strategy must be shown and the relevant linkage to the application proven.
- To be endorsed, a letter of support from the group supporting this needs to be included in the annex.

Scoring

Linkages with other relevant local strategies;

| | |
|---|--|
| 0 | No linkages |
| 1 | Can show some demonstratable links |
| 2 | Can show some formal links |
| 3 | Can show formal links and directly supports a key strategy |
| 4 | Can show some formal links, supports part of more than one key strategy and is endorsed by other local organisations or the local action group |
| 5 | Can show some formal links, fully supports more than one key strategy and is endorsed by more than one local charitable organisation or local action group |

Question 3

To what extent can the Project demonstrate evidence of town centre community, market or business demand/need, now and in the future. An assessment of the quality, validity and robustness of market research and/or evidence of market failure provided as justification for intervention?

The evidence of demand or need should be in the form of local level consultation and be recorded and supplied in evidence as an annex. This can take the form of meetings, questionnaires and or desk top studies by the group supported by external information on the need in the area shown by statistical research. Market failure needs to be statistically proven against the norm for South Lanarkshire or Scotland.

Criteria

- The demand proof must be from differing sources, i.e. not several from just Scottish Government.
- Evidence needs to be included in the annex
- Evidence from another funder could be in the form of award letter etc.
- Local support from organisations professionally involved in the area of interest showing their current need for your support.

Scoring

Evidence of Demand/need for the project?

| | |
|---|--|
| 0 | No evidence of demand or need |
| 1 | Some limited evidence of demand or need |
| 2 | Some anecdotal evidence of limited levels of demand or need, supported by some evidence |
| 3 | Some anecdotal evidence of current and future levels of demand or need, supported by some evidence |
| 4 | Supported evidence from one source showing current and future levels of unmet demand |
| 5 | Supported evidence from more than one source showing high levels of need or future unmet demand |

Question 4

To what extent is funding essential for the implementation of the project? Does the project financing involve funds leveraged from other sources?

The evidence for this is that the project needs financing to be implemented and is not part of a statutory responsibility of another agency. It needs to be financially viable for the funds requested and represent value for money. The funds requested need to be necessary and are not duplication of volunteers work. Match funding either from the organisation and or another body need to be confirmed.

Criteria

- Own funds must be confirmed in writing and attached in annex
- Applications with a low % funding request require fewer marks to pass (see guidance in FAQ)
- The groups bank statement showing funds available should be enclosed

- All other funds must be confirmed in writing and attached in annex
- If not confirmed application if successful is conditional on funds being received

Scoring

Need for Funding;

| | |
|---|--|
| 0 | No justification for grant |
| 1 | Some limited evidence of some need for grant |
| 2 | Limited evidence of some need for grant and limited leverage of funds from another source including organisations own funds. |
| 3 | Some evidence from multiple sources on need for grant and additional support from another funder in addition to organisations own funds. |
| 4 | Clear multiple source evidence of need for Grant as part of a funding package involving several funding partners. |
| 5 | Significant multiple source evidence showing need for grant with significant leverage effects from Grant intervention and multiple funding partners. |

Question 5

To what extent does the Project represent value for money when compared with the anticipated quantified outputs / impacts?

The value for money needs confirmation of prices in the annex and compared to the outcomes. Three quotes for the services ensures value in cash terms however it is how well the project achieves our outcomes

Criteria

- With value for money proof of cost must be provided
- The costs should be compared to other similar projects to check for value
- Samples of the costs should be cross checked with a suitable supplier
- The outcomes indicated in the application information should be checked against the content of the application document.

Scoring

Value for Money;

| | |
|---|---|
| 0 | Project represents poor value for money in relation to outputs and impacts anticipated, |
| 1 | Project represents average value for money in relation to outputs and impacts anticipated, |
| 2 | Project represents good value for money in relation to outputs and impacts anticipated, |
| 3 | Project represents extremely good value for money in relation to outputs and impacts anticipated, |

Question 6

To what extent does the project contribute towards sustaining the Town centre economy.

The project needs to show there is a beneficial legacy from the work. This could include a better building for town centre activity or better outcomes through better accommodation. The recipients and the community are better able to support themselves, better qualified, safer, more able and or increased in number. The outcome of the project supports growth in local capacity.

Criteria

- More volunteers, trained, qualified, able to support works
- Better facilities
- Town centre is safer,
- Members of the community are better qualified
- The community capacity to take on town centre projects is improved

Scoring

Sustainability;

| | |
|---|---|
| 0 | Does not contribute towards sustainability |
| 1 | Some limited evidence of sustainability |
| 2 | Some anecdotal evidence of sustainability within the project |
| 3 | Some anecdotal evidence of sustainability within and beyond the project |
| 4 | Supported evidence of sustainability within the project and beyond the project. |
| 5 | Supported evidence of sustainability within the project and beyond the project. |

Question 7

To what extent does the Project actively promote the full and equal participation of individuals and social groups in the local economy (all members of the community and visitors). This may be achieved by:

- Positively tackling the more subtle forms of discrimination and exclusion
- Ensuring that there are no in-built constraints preventing individuals accessing town centre employment and personal development opportunities
- Removing physical and non-physical barriers to accessing the town centre
- Creating the right conditions for town centre growth through active labour market support policies

There should be a broad concensus from a cross section of the community that this project is of value to them. Both groups and individuals should know via consultation the value this project will bring and how equalities are built into it. The application should show that the project promotes any training and job opportunities within the local community. This includes volunteering opportunities.

Criteria

- The group require to have a written equal opportunities policy (compulsory)
- How does their constitution match the outcomes of the project
- Has an access review for disabilities been included in any building or work plans
- Does the project assist in training or employment for all
- Does the project improve access to facilities or locations
- Is there support for the project from all areas of the community
- How many different groups are supporting the project.
- How is the change transformational.

Scoring

Equal Opportunities;

| | |
|---|---|
| 0 | Project meets minimum legal requirements only |
| 1 | Limited anecdotal evidence of equal opportunities consideration built into Project design |
| 2 | Some anecdotal evidence of equal opportunities considerations built into Project design |
| 3 | Some anecdotal evidence of equal opportunities considerations built into project design and some monitoring mechanisms |
| 4 | Supported evidence of equal opportunities considerations built into project design and acceptable monitoring mechanisms |
| 5 | Supported significant evidence of positive action to combat discrimination and promote inclusion of disadvantaged individuals and/or groups with quantified targets |

Question 8

To what extent has the community been involved in developing the project and what degree of involvement will they have in implementing the project.

The managing group and/or partners are required to articulate how the project was put together and how much local community involvement was in the design. In addition who will be delivering the project and how much local community involvement is their in this. The outcomes need to reflect the community and the project plan should show the persons responsible for delivering the project.

Criteria

- Letters of support from other community organisations
- Community consultation documents and report
- Community members in responsible positions for delivery
- The support in the project management of other local groups

Scoring

Community Involvement;

| | |
|---|---|
| 0 | No Community involvement in either the development or implementation of the Project |
| 1 | Evidence of limited community involvement in the development of the Project |
| 2 | Anecdotal evidence of significant community involvement in the development of the project |
| 3 | Anecdotal evidence of significant community involvement in the development and limited involvement in the implementation of the Project |
| 4 | Supported evidence of significant community involvement in the development and implementation of the project |
| 5 | Significant supported and measurable community involvement in the development and implementation of the Project |

Question 9

To what extent does the project contribute towards sustainability/green agenda?

The project has sustainability built into its design and has green/sustainable outcomes as part of its objectives. There is support within the project for environmentally supportive works and the group applying are aware of how to manage this. It can mention local or national green strategies and policies. The project has support from an environmentally friendly organisation. There is written supported evidence of thought and cogniscence of how the project can support the green agenda.

Criteria

- Letters of support from green organisations
- Discussion of the green agenda in the application
- Research into green outcomes suitable for the project.
- A strategy built into the project through the answer.
- Measurable outcomes to support local green strategies

Scoring

Sustainability;

| | |
|---|--|
| 0 | Does not contribute towards sustainability/green agenda |
| 1 | Anecdotal evidence only of sustainability/support of the green agenda |
| 2 | Limited indirect direct evidence of sustainability/support of the green agenda |
| 3 | Some direct evidence of sustainability/support of the green agenda |
| 4 | Direct evidence of sustainability/ support for the green agenda |
| 5 | Significant measurable evidence of sustainability/support of the green agenda |

Question 10

What additionality within the following does the project deliver?

- **The project will directly secure jobs.**
- **The project can demonstrate that it will directly provide new job opportunities.**
- **Demonstrate leverage of other external funding.**

The project has the support of other funders and will create jobs and/or training positions in the town centre economy. The design of the funding supports developing skills that can be used to gain employment at a later date. The operational posts in the project are offered to unemployed people as a priority.

Criteria

- Posts in the project for new staff
- Skills training for future employment
- Funding support from other organisations
- Funding support from the applicant

Scoring

Additionality;

| | |
|---|--|
| 0 | The Project does not directly secure jobs, additional funding or job opportunities |
|---|--|

| | |
|---|--|
| 1 | The project demonstrates that it indirectly provides limited jobs, funding and job opportunities |
| 2 | The project demonstrates that it indirectly provides some potential jobs and job opportunities |
| 3 | The project demonstrates that it directly provides limited job, funding and job opportunities |
| 4 | The project demonstrates that it directly provides some jobs, funding and job opportunities |
| 5 | The project demonstrates that it is focussed on providing measurable jobs, funding and job opportunities |

Question 11

To what extent does the project demonstrate its exit strategy and where initially revenue funding is required does the strategy include for the project to be self-funding when grant funding ceases.

How will the project continue to operate after the funding has been completed? What strategies does the applicant have in place to ensure the ongoing management and maintenance happens? Does the project show that the applicant has support in place that allows for future development? Is there support for revenue funding from another source to allow the project to continue.

Criteria

- Letter of additional funding support for revenue
- Maintenance plan for 10 years
- Professional level support for self-management of project evident
- Written business plan showing future delivery
- Details of future self-financing and support from other sources

Scoring

Exit Strategy;

| | |
|---|--|
| 0 | No evidence of an exit strategy in place |
| 1 | Limited anecdotal evidence of potential exit strategy |
| 2 | Partial evidence of exit strategy in place |
| 3 | Evidence of exit strategy in place |
| 4 | Detailed exit strategy in place |
| 5 | Fully detailed robust exit strategy in place including proof of funding and continuation of monitoring |